

INDUSTRIAL TRAINING FINAL REPORT  
AT GAGASAN CARRIERS SDN. BHD.  
KUALA LUMPUR.

Prepared By :

FARA DELA BINTI A.KADIR  
Bachelor of Management (Maritime)


Final Report Submitted To :

Department Of Management and Marketing  
Faculty Of Management and Economics  
University College of Science and Technology Malaysia  
(KUSTEM)

2005

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Industrial training final report at Gagasan Carriers Sdn Bhd,  
Kuala Lumpur / Fara Dela A.Kadir.



**PERPUSTAKAAN**  
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## **ACKNOWLEDGEMENT**

**In the Name of Allah, the Most Merciful and the Most Affectionate**

**Alhamdulillah, thank to God for showering His Blessings which at last I have an opportunity to complete the Industrial Training Report.**

**I would like to take this occasion to express my gratitude and appreciation to:**

- **My dear family for supporting me throughout the period of my studies at KUSTEM, during industrial training and in completing of this report.**
- **Tuan Haji Abdul Rahim Ibrahim, as a lecturer in charge in supervising the industrial training, who helps me a lot throughout the training, supervision and in finishing this report.**
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- **Mr. PS. Maniam as my mentor and supervisor who always clears my doubts during my practical.**
- **Captain Johari bin Mohd Noh, the Managing Director who accepts the trainee to undergo industrial training at Gagasan Carriers Sdn.Bhd.**
- **Cik Sazmarwani binti Abu Hanipah, Cik Rudiah binti Mohd Hanafiah and Encik. Feroz Mohamed for giving me full supports and guidelines in order to complete the training and in writing this report.**
- **Last but not least, the trainee would like to acknowledge all her friends' support and motivation throughout her industrial training and in completing the report.**

## **PREFACE**

Industrial Training is essential for the undergraduates of the Faculty of Economics and Management of University College of Science and Technology Malaysia (KUSTEM) to go through their studies. This Industrial Training or PGN 4699 for the Bachelor in Management (Maritime) programme is a part of the syllabus and is a requirement for students to undergo this training in order for them to graduate.

The Industrial Training benefits the undergraduates in many ways. It provides untold experiences and unlimited knowledge gained from the hands-on training and actual work exposure. The main objective of the Industrial Training is to train the undergraduates to practice and apply the theories that have been taught in the lecture rooms to the working environment.

Furthermore, Industrial Training offers an opportunity for the undergraduates to develop and enhance their interpersonal skills and put them into practice. Students are given a chance to interact and socialise with different kinds of people in the corporate world, whether in the corporation or with its customers or clients.

As undergraduates of Bachelor in Management (Maritime), the scope of knowledge exposed in the corporate is wide and diverse, ranging from ship management to ship chartering and purchasing. Gagasan Carriers Sdn. Bhd. is a corporation that which provides services such as managing ship maintenance, bunkering, trading, marine insurance, ship auditing, crewing safety, ship spare part purchasing and other technical activities.

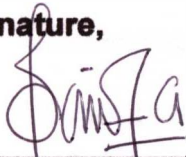
## **ACKNOWLEDGMENT OF AUTHORITY**

I **FARA DELA BINTI A. KADIR** hereby confess that the Industrial Training report for the subject of PGN 4799 is done on my own effort. All writings contained in this report are my views and opinioned based on the theory applications and experiences that are gained throughout the Industrial Training.

The Industrial Training is under the supervision of Mr. PS. Maniam and Cik Wan Mariam binti Wan Abdullah.

KUSTEM is neither responsible nor liable for the content of the report.

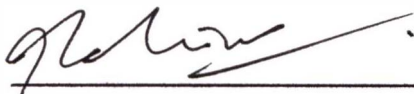
**Signature,**



\_\_\_\_\_  
Name : Fara Dela binti A.Kadir

Date : 22<sup>nd</sup> October 2005

**Verified By :-**



\_\_\_\_\_  
KUSTEM Supervisor,  
On Behalf of the Chairman of Industrial Training Committee,  
Faculty of Management and Economics,  
KUSTEM.

## CONTENTS

<b>ITEMS</b>	<b>PAGES</b>
<b>LIST OF TABLES</b>	<b>iv</b>
<b>LIST OF FIGURES</b>	<b>v</b>
<b>LIST OF MAPS</b>	<b>vi</b>
<b>LIST OF APPENDICES</b>	<b>vii</b>
<b>LIST OF ABBREVIATIONS</b>	<b>viii</b>
<b>EXECUTIVE SUMMARY</b>	<b>ix</b>
 <b>CHAPTER 1: CORPORATION PROFILES</b>	
<b>1.0 Introduction</b>	<b>1</b>
<b>1.1 History of the Corporation</b>	<b>2</b>
<b>1.2 Ownership of the Corporation</b>	<b>2</b>
<b>1.3 Corporation's Vision</b>	<b>3</b>
<b>1.4 Corporation's Mission</b>	<b>3</b>
<b>1.5 Corporation's Objectives</b>	<b>4</b>
<b>1.6 Operation Objectives</b>	<b>5</b>
<b>1.7 Corporation Strategy</b>	<b>5</b>
<b>1.8 Corporation Information</b>	<b>8</b>
<b>1.9 Organizational Chart</b>	<b>12</b>
<b>1.10 Staff Profiles</b>	<b>13</b>
<b>1.11 An Approach to Develop the Corporation</b>	<b>19</b>
<b>1.12 Market Focus</b>	<b>12</b>

<b>1.13</b>	<b>Scope of Services</b>	<b>22</b>
<b>1.14</b>	<b>Objectives to be achieved the Industrial Training</b>	<b>23</b>
<b>1.15</b>	<b>Planning Schedule by the Organization for Training</b>	<b>25</b>
<b>1.16</b>	<b>Skills Learnt</b>	<b>26</b>

## **CHAPTER 2: PROBLEM RECOGNITION & SOLUTION SUGGESTION AND IMPLEMENTATION**

<b>2.0</b>	<b>Introduction</b>	<b>27</b>
<b>2.1</b>	<b>Identifying the Current Systems</b>	<b>27</b>
<b>2.2</b>	<b>Analysis Three Systems</b>	<b>34</b>
<b>2.3</b>	<b>Chartering and Post Fixture System</b>	<b>34</b>
	<b>2.3.1 Chartering Workflow Chart</b>	<b>36</b>
	<b>2.3.1 Post Fixture Workflow Chart</b>	<b>42</b>
	<b>2.3.3 Problems Identification</b>	<b>43</b>
	<b>2.3.4 Solutions Suggested</b>	<b>44</b>
	<b>2.3.5 Implementations and Implications</b>	<b>44</b>
<b>2.4</b>	<b>Procurement System</b>	<b>46</b>
	<b>2.4.1 Procurement Process Workflow Chart</b>	<b>47</b>
	<b>2.4.2 Delivery Process of Good to Ship Workflow Chart</b>	<b>50</b>
	<b>2.4.3 Problems Identification</b>	<b>51</b>
	<b>2.4.4 Solutions Suggested</b>	<b>51</b>
	<b>2.4.5 Implementations and Implications</b>	<b>52</b>
<b>2.5</b>	<b>Human Resource Planning and Administration</b>	<b>53</b>
	<b>2.5.1 Human Resource and Strategic Planning Process</b>	<b>54</b>



<b>2.5.3 Problems Identification</b>	<b>56</b>
<b>2.5.4 Solution Suggested</b>	<b>58</b>
<b>2.5.5 Implementations and Implications</b>	<b>60</b>
<b>2.6 SWOT Analysis</b>	<b>61</b>
<b>CHAPTER 3: CONCLUSION</b>	
<b>3.0 Introduction</b>	<b>65</b>
<b>3.1 Conclusion</b>	<b>65</b>
<b>3.2 Suggestions</b>	<b>66</b>
<b>3.3 Limitations and Hopeful</b>	<b>67</b>
<b>REFERENCES</b>	<b>69</b>
<b>APPENDICES</b>	<b>70</b>

## LIST OF TABLES

ITEMS		PAGES
Table 1.1	Practical Training Schedule	25
Table 1.2	Current System in The Corporation	28

## LIST OF FIGURES

<b>ITEMS</b>		<b>PAGES</b>
<b>Figure 1.1</b>	<b>Strategies Formula</b>	<b>6</b>
<b>Figure 1.2</b>	<b>Building of Angkasaraya</b>	<b>10</b>
<b>Figure 1.3</b>	<b>Organizational Chart</b>	<b>12</b>
<b>Figure 1.4</b>	<b>Scope of Services</b>	<b>22</b>
<b>Figure 1.5</b>	<b>Workflow Chart of Chartering System</b>	<b>36</b>
<b>Figure 1.6</b>	<b>Workflow Chart of Post Fixture</b>	<b>42</b>
<b>Figure 1.7</b>	<b>Workflow Chart of Procurement Processes</b>	<b>47</b>
<b>Figure 1.8</b>	<b>Workflow Chart of Delivery Processes</b>	<b>50</b>
<b>Figure 1.9</b>	<b>Human Resources and Planning Processes</b>	<b>54</b>

## LIST OF MAPS

ITEMS		PAGES
Map 1.1	Position of Angkasaraya	11
Map 1.2	Location of Angkasaraya	11

## LIST OF APPENDICES

<b>ITEMS</b>	<b>PAGES</b>
<b>Appendix A Pictures of Head Office, Staffs and Vessels</b>	<b>71</b>
<b>Appendix B Tanker Voyage Charter Party</b>	<b>75</b>
<b>Appendix C Tanker Bill of Lading</b>	<b>82</b>
<b>Appendix D Final Disbursement Account</b>	<b>84</b>
<b>Appendix E Time Sheet</b>	<b>85</b>
<b>Appendix F Manifest</b>	<b>86</b>
<b>Appendix G Letter of Protest</b>	<b>87</b>
<b>Appendix H Invoice</b>	<b>89</b>
<b>Appendix I Agency Appointment</b>	<b>90</b>
<b>Appendix J Form of Spare Parts Requisition</b>	<b>93</b>
<b>Appendix K Form of Store Requisition</b>	<b>94</b>
<b>Appendix L Form of Lubricants Requisition</b>	<b>95</b>
<b>Appendix M Owner's Acknowledgement Form</b>	<b>96</b>
<b>Appendix N Contractor Registration</b>	<b>97</b>

## LIST OF ABBREVIATIONS

<b>Sdn. Bhd.</b>	:	Sendirian Berhad, Private Limited Company
<b>KLCC</b>	:	Kuala Lumpur City Centre
<b>MISC</b>	:	Malaysian International Shipping Corporation Berhad
<b>ISM</b>	:	International Safety Management code
<b>GMV</b>	:	Global Maritime Ventures Ship Management Sendirian Berhad
<b>GCSB</b>	:	Gagasan Carriers Sdn. Bhd.
<b>BSM</b>	:	Baycorp Ship Management Sdn. Bhd.
<b>KUSTEM</b>	:	Kolej Universiti Sains dan Teknologi Malaysia
<b>SMS</b>	:	Safety Management System
<b>SOP</b>	:	Shipboard Operating Procedures
<b>HOP</b>	:	Headoffice Operating Procedures
<b>EMS</b>	:	Emergency Management System
<b>NC</b>	:	Non-Conformity
<b>NCR</b>	:	Non-Conformity Report
<b>MSO</b>	:	<i>Malaysian Shipping Ordinance</i>
<b>SWOT</b>	:	Strengths, Weaknesses, Opportunities, Threats

## EXECUTIVE SUMMARY

In fulfilling target of the Industrial Training, the observed the background of the corporation it relates the history of the corporation, corporation information, organizational chart and the corporation's activities. Among other thing, the trainee also would like to gain professional basic skills, experiences and knowledge in the corporation to get guidelines to complete this report. Hereby, the trainee is able to achieve the objectives during the Industrial Training in the period of three months. The trainee determines to achieve the target when performing Industrial Training. Beside, the trainee also able to apply the theory that has been learned in the lecture in the reality of profession which the trainee has learn present and further, obtain chances the occupation after graduated.

Hence, the trainee has observed the main discovery to do the recognize problems and solution suggested for selected department in the corporation. In the Human Resource and Planning Department, the corporation has used job specification system, responsibility and the authority of staffs has been record on the Headoffice Operating Procedures (HOP). The problems occur is an insufficient staffs causes some work to be pending and cannot be done properly due to an overload of works. In the Chartering Department, the corporation having a problem in shortage of vessel and at the same time they have difficulties in finding or matching suitable ship for carrying their cargo. Meanwhile, in the Post Fixture Department, it is difficult to get co-operation with selected agents in the activities of loading and discharge cargoes. In the Procurement Department, problems exist when there are wrong specifications of the goods such as the quantity of goods are not as in the requisition and the low quality of the goods delivered. As a conclusion through the discussion with selected staff, the corporation have to be more alert in the work condition, work culture and the activities that the staff do. Directly, it may help the corporation to minimise problems. It is as suitable as a proverb that says *Prevention is Better than Cure*.